

**R277. Education, Administration.**

**R277-518. Career and Technical Education Licenses.**

**R277-518-1. Definitions.**

A. "Adult education" means organized and structured programs or competencies which directly or indirectly prepare students for post-secondary or training opportunities, and/or entering and retaining employment opportunities. Adult education programs provide qualifying out-of-school youth and adult students with literacy skills below the collegiate/post-secondary level with a continuous education system, driven by a student education occupational plan (SEOP), through competency-based instruction, with opportunities to improve their basic literacy levels, English as a second language skills, or high school level of education consistent with R277-733.

B. "Board" means the Utah State Board of Education.

C. "Career and technical education (CTE)" means organized educational programs or competencies which directly or indirectly prepare students for employment, or for additional preparation leading to employment, in occupations where entry requirements do not generally require a baccalaureate or advanced degree. CTE programs provide all students a continuous education system, driven by a student education occupational plan (SEOP), through competency-based instruction, culminating in essential life skills, certified occupational skills, and meaningful employment. Categories include agriculture; business; family and consumer sciences; health science; information technology; marketing; skilled and technical sciences; technology and engineering education; and work-based learning, consistent with R277-916.

D. "CTE Alternative Preparation Program (APP) license area of concentration (license area)" means the provisional license area of concentration issued by the Board for a three year period which enables the holder to teach only in a specific CTE or technical field, or adult education in the public school system and may require educational coursework.

E. "Level 1 license" means the initial provisional license issued by the Board to an individual who is recommended by a Board-approved educator preparation program or approved alternative preparation program. A complete Utah educator license requires both a level and a specified license area.

F. "Level 2 license" means a license issued by the Board to a Level 1 license holder upon completion of the Entry Years Enhancement (EYE) Program consistent with R277-522. A complete Utah educator license requires both a level and a specified license area.

G. "Level 3 license" means a license issued by the Board to a Level 2 license holder who has achieved National Board Professional Teaching Standards Certification or who holds a doctorate in the educator's field of practice. A complete Utah educator license requires both a level and a specified license area.

H. "A license area of concentration (license area)" is obtained by completing an approved preparation program or an alternative preparation program in a specific area of educational studies such as Early Childhood (K-3), Elementary 1-8, Middle

(5-9), Secondary (6-12), Administrative/Supervisory, CTE, School Counselor, School Psychologist, School Social Worker, Special Education (K-12), Preschool Special Education (Birth-Age 5), Communication Disorders.

I. "USOE" means the Utah State Office of Education.

#### **R277-518-2. Authority and Purpose.**

A. This rule is authorized by Utah Constitution, Article X, Section 3 which vests general control and supervision of public education in the Board, Section 53A-6-104 which permits the Board to issue licenses for educators, and Section 53A-1-401(3) which allows the Board to adopt rules in accordance with its responsibilities.

B. The purpose of this rule is to specify standards for a CTE license area and endorsements. An appropriate CTE or secondary license area and appropriate endorsement(s) are required for all persons teaching CTE programs at the secondary and adult level where high school credit is earned. Specific to adult education, an appropriate CTE, elementary or secondary license is required for all persons awarding adult education high school completion credits in multiple subjects consistent with R277-733-4L.

#### **R277-518-3. CTE License Required.**

A CTE or secondary license area with appropriate endorsements is required for all persons teaching CTE programs at the secondary and adult level where high school credit is earned.

#### **R277-518-4. Level 1 CTE (APP) License.**

A. A Level 1 CTE (APP) license area may be issued to an applicant who:

(1) has six years of related occupational experience or documented evidence of a bachelor's degree in a related area and two years of full-time related work experience or documented evidence of an associate's degree in a related area and four years of full-time related work experience with an appropriate endorsement in any of the following program areas:

- (a) agriculture;
- (b) business;
- (c) marketing;
- (d) skilled and technical sciences;
- (e) technology and engineering;
- (f) family and consumer sciences;
- (g) health sciences;
- (h) information technology;
- (i) work-based learning; or
- (j) adult education.

(2) has been offered a teaching assignment directly related to the applicant's occupational experience and which is in an approved area of endorsement.

B. A Level 1 CTE (APP) license area for the Disabled, which is restricted to teaching in workshop centers for the handicapped, may be issued to an applicant who has 18 months of related occupational experience in business or industry related to the teaching assignment offered the applicant.

C. Verification of related occupational experience shall accompany an application for a Level 1 CTE (APP) license area.

(1) Periods of employment lasting less than one month and periods of employment prior to 18 years of age are not accepted for purposes of calculating the occupational experience requirement.

(2) All related work experience shall be within 10 years of application for this license.

D. State-approved testing:

The occupational experience requirement may be waived by the appropriate USOE Program Specialist or Coordinator if the applicant has passed a state-approved competency examination in the respective field at or above the USOE established cut-off scores. Individual applicant scores may be used for licensing purposes up to five years after completion of the respective examination(s).

E. In addition to meeting the requirements of Subsection 4(A)(1), an applicant for a Level 1 CTE (APP) license area to instruct in the following areas shall satisfy identified standards:

(1) an applicant for barbering, cosmetology, or building trades/courses shall also hold a valid license in the respective area issued by the Utah State Department of Commerce, Division of Occupational and Professional Licensing;

(2) an applicant for nurse assistant course(s) shall also be a licensed practical nurse or a registered nurse;

(3) an applicant for licensed practical nurse course(s) shall also be a registered nurse;

(4) an applicant for health science medical anatomy and physiology course(s) shall also have a minimum of an associate's degree in a health care related area.

F. A CTE (APP) license area applicant shall complete pedagogical coursework or satisfy pedagogical standards consistent with R277-503-4. A Level 1 CTE (APP) license area applicant shall provide evidence of mastery of the following areas:

(1) concepts, principles, and methods of teaching;

(2) human relations or educational psychology;

(3) curriculum development related to the program area;

(4) development and use of instructional materials and aids;

(5) facility management and safety;

(6) measurement and evaluation;

(7) Career and Technical Student Organizations (CTSO), equity education, work-based learning, and comprehensive guidance.

G. A Level 1 CTE licensee with an adult education endorsement is restricted to employment in an accredited adult education program.

H. In addition to satisfaction of the pedagogical areas of R277-518-4F, a CTE (APP) license area applicant is strongly encouraged to and may be required by an employing school district to complete a USOE-approved program or assessment that demonstrates mastery of beginning teaching skills and competency.

I. A person may be employed under a CTE (APP) license area for one three year period. It is expected that a CTE (APP) license area holder shall complete requirements for a Level 1 CTE license area within three years or satisfy the employing district's/charter school's requirement for a district-specific license under Section 53A-6-104.5 in subsequent years.

J. A person teaching in a CTE or adult education program less than one-half day in relation to the respective school schedule, whose regular employment is or has been in any CTE or adult education program area, may, in lieu of the requirements of R277-518-4(F), have the Level 1 CTE (APP) license area renewed for subsequent three-year periods upon the recommendation of the employing agency and with the approval of the appropriate USOE Program Specialist or Coordinator.

K. Secondary License: A Level 1 CTE (APP) license area holder with a bachelor's degree may obtain a Level 2 CTE license area and secondary license area by successfully completing the following requirements within a three-year period:

(1) if the applicant's bachelor's degree is not related to the subject area he would like to teach, he shall document at least six years of work experience in the desired teaching area;

(2) has satisfied the requirements of R277-518-4F;

(3) may be required by an employing school district and is strongly encouraged to complete a USOE-approved program or assessment that demonstrates mastery of beginning teaching skills and competency;

(4) provide documentation of any additional content area coursework as advised by the appropriate USOE Program Specialist or Coordinator; and

(5) has completed the Entry Years Enhancement (EYE) Program consistent with R277-522.

#### **R277-518-5. Level 1 CTE License.**

An applicant for a Level 1 CTE license area with endorsement(s) shall have:

A. a baccalaureate degree in an approved teacher educational program, including 16 semester hours of course work in the endorsement area in which the applicant desires to teach, and at least two years of successful related occupational experience; or,

B. a baccalaureate degree with a major in the related occupational field in which the applicant desires to teach, including satisfaction of 15 semester hours or competency in USOE-approved education course work and two years of related occupational experience.

C. An applicant without public school teaching experience may be required by an employing school district and is strongly encouraged to complete a USOE-approved program or assessment that enhances or demonstrates mastery of beginning teaching skills and competencies.

#### **R277-518-6. Level 2 CTE License.**

An applicant for the Level 2 CTE license area with endorsements shall have:

A. completed at least three years of successful teaching experience under a Level 1 CTE (APP) license area or Level 1 CTE license area; and

B. completed the Entry Years Enhancement (EYE) Program consistent with R277-522.

#### **R277-518-7. Level 3 CTE License.**

A. An applicant for the Level 3 CTE license area with endorsements shall have a Level 2 CTE license area and have achieved National Board Professional Teaching Standards Certification or hold a doctorate in the educator's field of practice.

B. The Level 3 CTE license area may be renewed for successive seven year periods consistent with R277-501, Educator Licensing Renewal.

**KEY: educator licensing, professional education, career and technical education**

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**Authorizing, and Implemented or Interpreted Law: Art X Sec 3; 53A-6-104; 53A-1-401(3)**